

MISSION: Provide dynamic learning for living, working and serving. VISION: A success story for every student and stakeholder.

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| ADVISORY COMMITTEE MEETING | | | |
| Advisory Committee: | Computer Programming, Information Technology-AS and Network Administration & Security | | |
| Meeting Date: | February 22, 2019 | Chair: | James Anderson |
| Time: | 1:00 PM | Vice Chair: | None Yet |
| Location: | B150 and WebEx | Recorder: | Dave Hjalmquist |
| Committee Members: | Deb Flaskerud, Dave Hjalmquist, Tim Preuss, Janet Johnson, Joanna Jesser  James Anderson, Greg Dupree, Randy Holcomb, Jon Tassava, Bruce Curtis, Andrew Haugen, Dave Ownings, Peter Bushaw, Ben Svobodny, Pete Lambertz  Maddie Stephenson was the student representative but wasn’t present.  Dean Steve Erickson was at another meeting so he wasn’t present. | | |
| Resources: |  | | |

*Important Note: Advisory Committees meet twice per year. While every topic on the agenda template may not be addressed at both meetings, all topics should be addressed over the course of the year.*

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| AGENDA/MINUTES | | |
|  | Agenda | Minutes/Decisions |
| 1. | Welcome and Updates   * Communications Check (Audio and Video) * Call meeting to order * Additions/approval of agenda * Approve last meeting minutes * Update advisory membership list and introduce new members (using sign in sheet) * College update from an academic dean | John Tassava motioned to approve and Deb Flaskreud 2nd the agenda.  Joanna Jesser motioned to approve and John Tassava 2nd to approve tha last meeting minutes.  Introductions were made.  Steve Erickson was at another meeting so there was no update from the dean. |
| 2. | Chair/Vice Chair Elections | There was discussion on the Vice Chair position |
| 3. | Program Updates/Changes Since Last Meeting | Network Security program being renamed to Cybersecurity along with the certificate. Janet said to add more programming to the certificate like SQL. |
| 4. | Discussion of Student and Program Graduate Performance   * Student retention and completion * Placement rates * Student success stories * Advisory Committee Survey results | None to report |
| 5. | Discussion of Industry Trends | There was discussion on IT student competition teams.  Tim talked about the 2Plus2 we are partnering with MSUM on Project Management and Operations Management.  There was group discussion on cybersecurity.  Tim discussed how program changes are made to the group and how far out we need to look out.  Tim talked about adding a certificate so students who have a bachelors degree can add to that.  James Anderson said they need some security training here in the first two years.  The group talked about having a certain degree or equivalent work experience.  James told the group that on March 6th there is a job fair here.  The group talked about having non-technical questions on a job interview but more soft skills.  Dave Ownings said our students come out with a good strong base of skills.  Look for job openings on Indeed.com  Other topics discussed  Connecting different systems  AI support  Connecting IoT devices  Not so much hardware work  API with business intelligence  Ability to present data to non-technical audience  Automation  Frequent updates  BGP routing protocol  Two year degree is “basics” or “foundation” skills  Some training in security  Ability to read log files and appropriately react  Student resume and soft skills need work |
| 6. | Course and Program Plan Review |  |
| 7. | Program Outcome Review |  |
| 8. | Program Needs (partnerships, equipment and recruitment) | Tim asked for Internships and entry-level job opportunities for MState students. Some have provided some equipment for MState. |
| 9. | Other |  |
| 10. | Next Meeting Date | James Anderson said the next meeting will be communicationed to the group later. Sometime in October and at 6:00.  John Tassava moved and Pete Lambertz 2nd a motion to adjourn. |

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| ACTION ITEMS | | | |
|  | Action Item(s) | Owner | Target Date |
| 1. | Build an outcome review process/schedule for group | Tim | Next Meeting |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |

**REMINDER:** Upload meeting minutes in the Employee Portal>Files and Forms>[Academic](https://employees.minnesota.edu/files/forms/?s=14)