

ADVISORY COMMITTEE MEETING			
Advisory Committee:	Computer Programming, Information Technology-AS and Network Administration & Security		
Meeting Date:	October 23, 2018	Chair:	James Anderson
Time:	6:30 pm	Vice Chair:	None Yet
Location:	B150 and attempted Skype	Recorder:	Dave Hjalmsquist
Committee Members:	Deb Flakerud, Dave Hjalmsquist, Tim Preuss, Jason Peterson James Anderson, Jeremy Simpson, Dave Owings, John Tassava, Andrew Haugen Janet Johnson is in Minneapolis for a Cyber Security conference Steve Erickson is in DL for the open house Johan Lucas reported problems using Skype.		
Resources:			

Important Note: Advisory Committees meet twice per year. While every topic on the agenda template may not be addressed at both meetings, all topics should be addressed over the course of the year.

AGENDA/MINUTES		
	Agenda	Minutes/Decisions
1.	Welcome and Updates <ul style="list-style-type: none"> Communications Check (Audio and Video) Call meeting to order Additions/approval of agenda Approve last meeting minutes Update advisory membership list and introduce new members (using sign in sheet) College update from an academic dean 	James welcomed everyone John Tassava moved and Dave Owings 2 nd a motion to approve the agenda for the Fall 2018 Advisory Board meeting, motion carried Dave Owings moved and John Tassava 2 nd a motion to approve the minutes from the Spring 2018 Advisory Board meeting, motion carried Introductions were made No Dean was present so no updates. Steve Erickson was in DL for their open house that was why he wasn't present.
2.	Chair/Vice Chair Elections	Vice Chair responsibilities were explained but no one wanted to be Vice Chair so it will be addressed at the next meeting.
3.	Program Updates/Changes Since Last Meeting	None to report
4.	Discussion of Student and Program Graduate Performance	

	<ul style="list-style-type: none"> • Student retention and completion • Placement rates • Student success stories • Advisory Committee Survey results 	Tim showed the group the completion and retention rates for the programs.
5.	Discussion of Industry Trends	<p>Tim Preuss asked the group on what trends they see coming. Tim asked what Cloud was best and James said each Cloud is different. David said you can't say one is better than the other. There was a group discussion concerning the Cloud among all attendees.</p> <p>Tim said he is on the MSUM search committee for a Cyber Security professor</p> <p>Dakota State in Madison, SD has a well-known Cyber Security AAS and a 4-year degree according to Dave Owings.</p> <p>There was group discussion on a Cyber Security degree. Dave Owings said there is a need for both 2 year and 4-year degrees for Cyber Security. The 4-year ones are the policy makers and the 2-year ones are the ones setting it up.</p> <p>There was group discussion on the Security Certificate. James explained why the certificate was a good add on with a degree to put students above others.</p> <p>John and James said they see no value in the Cisco certificate and it shouldn't be specific to Cisco.</p> <p>Dave talked about getting students to do critical thinking.</p> <p>There was a group discussion on Raspberry Pi to learn programming and innovation.</p> <p>There was group discussion on College Algebra and whether we should continue to require it. The group as a whole thinks it is a good idea to keep it.</p> <p>Jeremy and Johan talked about "API's is the latest flavor in the industry. Connecting channels and devices to back end systems."</p>
6.	Course and Program Plan Review	<p>There was group discussion on the on the 3 options for the speaking Gen Ed class required.</p> <p>John thought the Small Group Communication was the best option for students.</p> <p>Tim went thru other elective options with the group.</p>
7.	Program Outcome Review	
8.	Program Needs (partnerships, equipment and recruitment)	<p>Tim asked for Internships and entry-level job opportunities for M State students.</p> <p>Send email to Tim or Sue Zurn with possibilities.</p>
9.	Other	Tim talked about SIGITE
10.	Next Meeting Date	<p>James Anderson said the next meeting will be communicated to the group later. Next January or February.</p> <p>John Tassava moved and Jeremy Simpson 2nd a motion to adjourn.</p>

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ACTION ITEMS			
	Action Item(s)	Owner	Target Date
1.	Continue work on the vice chair position	Tim	March 2019
2.	Program Outcome review presentation	Tim	March 2019
3.			
4.			
5.			

REMINDER: Upload meeting minutes in the Employee Portal>Files and Forms>[Academic](#)