Information Technology Advisory Meeting Reminder

Fall 2017 Invitation

Dear «fname»,

The Information Technology faculty at M State (Minnesota State Community and Technical College) invites you to our advisory meeting. The meeting is **September 27, 2017 @ 6:00 pm in room B150** (somewhat near door N3) or through WebEx. Please contact us if you wish to have a campus map with the room numbers or more information about joining with WebEx.

The Advisory Meeting consists of Information Technology professionals guiding the curriculum and instructional direction of our Information Technology programs. Our current program offering is Computer Programming – AAS, Information Technology – AS, and Network Technology and Security - AAS. Please contact us if you wish to have a copy of any or all of our curriculum offerings.

We very much need your input to our programs. We would be grateful for a reply to this invitation, so we may accurately plan enough food for the meeting. You may extend this to other professionals you think would help us improve our curriculum and instruction. The meeting agenda is below and with additional information at <http://brazil.minnesota.edu/advisory/fall2017/F2017-IT-advisory-agenda-A.pdf> .

We look forward to seeing you.

Yours,

Minnesota State Community and Technical College Information Technology Faculty

Deb Flaskerud, Computer Programming Instructor, [Deb.Flaskerud@minnesota.edu](mailto:Deb.Flaskerud@minnesota.edu)

Dave Hjalmquist, Computer Programming Instructor, [Dave.Hjalmquist@minnesota.edu](mailto:Dave.Hjalmquist@minnesota.edu)

Tim Preuss, Information Technology Instructor, [Tim.Preuss@minnesota.edu](mailto:Tim.Preuss@minnesota.edu)

**Agenda for fall 2017**

* MSCTC/M State welcome
* Introductions
* Review/Revision/Approval of last meetings minutes
* Membership list additions and/or removals
  + The time has come to begin adding to the invitation list.
* WebEx procedure – virtual attendees
* Curriculum
  + Update Computer Programming – AAS degree
    - <http://brazil.minnesota.edu/curr/CP_AAS_2017.pdf>
    - This is a review of the current curriculum.
  + Update Information Technology – Database Administration – AAS degree
    - <http://brazil.minnesota.edu/curr/IT_database_fall2017.pdf>
    - This is a review of the newly adopted curriculum.
  + Update Network Administration & Security – AAS degree
    - <http://brazil.minnesota.edu/curr/nat_aas_fall2017.pdf>
    - This is a review of the newly adopted curriculum.
  + Update Network Administration & Security – Certificate
    - <http://brazil.minnesota.edu/curr/netsec_certificate_fall2015.pdf>
    - The faculty request the opinion of the advisory board about this certificate program.
  + Update Information Technology – AS
    - <http://brazil.minnesota.edu/curr/IT_AS_fall2017.pdf>
    - This is a review of the newly adopted curriculum
* Donation
  + This is a discussion about donations to M State.
* Internships
  + This is a call for Internships and entry-level job opportunities for M State students.
* Discussion: Identify current and future trends/technologies
  + What technology/concepts must students master before graduation?
  + What technology/concepts should students master before graduation?
  + What technology/concepts are no longer necessary for student mastery before graduation?
  + The following are curriculum standards used in curriculum design.
    - <http://ccecc.acm.org/files/publications/ACMITCompetencyModel14October201420150114T180322.pdf>
    - <http://ccecc.acm.org/guidance/software-engineering/objectives/>
* Other Notes

Advisory Member Functions (MSCTC Advisory Committee Guide)

* Identify specific subject areas of program inclusion
* Prioritizing the recommend subject areas
* Specifying appropriate program content level
* Reviewing program outcomes on an ongoing basis
* Assessment of program quality
* Specifying appropriate foundational skill standards for local needs
* Identifying general education and related technical skills needed by graduates
* Recommending equipment to support the program content