**Information Technology Advisory Meeting**

Fall 2014 Meeting Date

September 30th @ 6:30 in room B150

Adjourned @ 9:05

Minutes Taken By: Dave Hjalmquist

**Attending**

Dllona Clendenen – M State Administration

Tim Preuss – M State Instructor

Deb Flaskerud – M State Instructor

Dave Hjalmquist – M State Instructor

Randy Johnson – M State Instructor

Eric Wilkens – M State Instructor

James Anderson – City of West Fargo & Chairperson

Tim Sanden – Cass County Electric

Brian Kappel – Fargo Schools

Bruce Curtis – NDSU

Dave Goebel – Western State Bank

Shane White – High Plains Technologies

Adam Sather – High Plains Technologies

Mike Sluke – Corelink Administrative Solutions

John Tassau – Titan Machinery

**Agenda**

The detail agenda can be found at: <http://brazil.minnesota.edu/advisory/advisory.html>

**Advisory Member Functions**

Identify specific subject areas of program inclusion

Prioritizing the recommend subject areas

Specifying appropriate program content level

Reviewing program outcomes on an ongoing basis

Assessment of program quality

Specifying appropriate foundational skill standards for local needs

Identifying general education and related technical skills needed by graduates

Recommending equipment to support the program content

**Discussion**

James Anderson welcomed everyone

Randy Johnson moved and Deb Flaskerud 2nd a motion to approve the minutes from the Spring 2014 Advisory Board meeting, motion carried

Tim Preuss talked about what the Robotics class name should be and there was a group discussion on the Robotics class.

Tim Preuss discussed the enrollment and recruiting numbers, the Computer Programming AAS and Information Technology AS numbers have increased.

Randy Johnson said the last job fair we had was very productive, and we ended up with 4 students getting hired at Microsoft.

Deb Flaskerud discussed dropping from 70 credits to 60 credits and how we lost our technical electives and how it is impacting the Computer Programming AAS.

Deb Flaskerud discussed our removing our Information Systems class and Web Integration class in order to get 6 credits of technical electives.

Deb Flaskerud discussed changing the Intro to Public Speaking requirement to allow that class or either Small Group Communication or Interpersonal Communication.

Shane White and James Anderson both said that some sort of speaking class is important.

Brian Kappel moved and Shane White 2nd a motion to approve the changes to the Computer Programming AAS, motion carried

Eric Wilkens discussed the Computer Security Certificate change requests.

James Anderson wants to know the target audience for the certificate, Eric said looking for students who want to add the certificate on to their degree. Eric said he wants to hit 15+ credits for the certificate.

Tim discussed the Information Technology AS and discussed the math requirement. Options are no math, passing MATH0090, or a class from MnTC.

Deb Flaskerud discussed that World of Math covered what Computer Programming needed.

James Anderson moved and Brian Kappel 2nd a motion to approve requiring College Algebra as the category 4 class, motion carried

Tim Preuss discussed the Network Administration and Security AAS program.

Adam Sather was concerned about the Intro to Public Speaking class and the problems it causes as an online class, such as getting 10 people together and filming the speech.

Tim Preuss suggested Technologies in Humanities as one of the Gen Ed’s that should be required.

James Anderson moved and Adam Sather 2nd a motion to approve requiring Technologies in Humanities be required as one of the Gen Ed’s, motion carried

Tim Preuss discussed all of the classes in the Network and Administration and Security AAS, to the group detailing what each class covers. There was group discussion concerning each class and the subjects being covered.

John Tassau wanted to know the strength of Wadena, Tim Preuss replied VoIP as an example.

Eric Wilkens said the Janet Johnson’s VoIP in Wadena covers a lot and is a very strong class.

There was a group discussion on possibly taking Linux out of the program.

John Tassau suggested the Intro to Programming and Scripting, Linux, Microcomputer Databases could come out of the program.

Tim Preuss is going to summarize the group’s thoughts and present them to the Wadena Advisory Board Committee concerning the Network and Administration and Security AAS.

Brain Kappel moved and Shane White 2nd a motion to adjourn the meeting, motion carried